Company Forklift Training Self Assessment

For training information and scheduling Please contact us at 404-373-1606 or visit our website www.atlantaforklifts.com



OF ATLANTA

Always Often	Some times	Never
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Operator Training

Use of only trained, knowledgeable and experienced instructors Training program contains formal, practical and operator evaluations Operators certified on all classes of equipment they use Operators retrained if the work place conditions changes that effects safe operation Operators retrained if involved in an accident, near miss or operating in unsafe manner

Certification and Administration

Has written policies and procedures for forklift operations Operators who claim prior training are checked and evaluated Operators are assessed on their health and physical abilities Records of operator training kept by the company Operators are given a written exam and evaluation in the work place.

Management and Supervision

Management and supervisors are trained in lift truck operations All newly trained operators are routinely monitored Operators are retrained and evaluated at least once every 3 years and records kept Data Plates are legible and reflect the installed attachment Informal safety talks done at the beginning of each shift

Other Safety and Training Matters

Pre Shift Inspection done before each shift and records kept Personal Protective Equipment used while servicing batteries or propane Operators not moving and turning with elevated loads Use of seat belts at all times Securing trailers using wheel chocks or dock locking devices

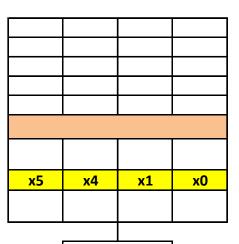


Totals

Number of checks in column Multiply by

Sub Total

Add sub total together



Scoring

100 - Outstanding

99-90 - Very Good

89-70 - Good - but some areas need improvement

69-50 - Moderate - some guidance required

Less Than 50 - Guidance required/possible OSHA violations